

## UNPAID LEGAL INTERNSHIP OPENINGS FOR FALL 2018

**2L, 3L only**

The **U.S. Commission on Civil Rights (Commission)**, Washington D.C., **Office of the General Counsel (OGC)**, seeks law school interns for the fall semester (September – December 2018).

The Commission is an independent, bipartisan agency first established by Congress in 1957. The Commission:

- Investigates complaints alleging that citizens are being deprived of their right to vote by reason of their race, color, religion, sex, age, disability, or national origin, or by reason of fraudulent practices;
- Studies and collects information relating to discrimination or a denial of equal protection of the laws under the Constitution because of race, color, religion, sex, age, disability, or national origin, or in the administration of justice;
- Appraises Federal laws and policies with respect to discrimination or denial of equal protection of the laws because of race, color, religion, sex, age, disability, or national origin or in the administration of justice;
- Serves as a national clearinghouse for information in respect to discrimination or denial of equal protection of the laws because of race, color, religion, sex, age, disability, or national origin;
- Submits reports, findings, and recommendations to the President and Congress; and

### **OGC Intern duties:**

- Draft portions of law review style reports and/or legal memoranda
- Research and summarize case law, pending/current legislation and regulations, studies, law review articles, periodicals and other resources
- Review and verify the accuracy and form of legal citations in Commission reports
- Perform legal, administrative, and clerical tasks in support of OGC projects
- Attend relevant Capitol Hill hearings and/or other civil rights events or conferences

### **OGC Intern requirements:**

- 2L or 3L enrollment in an ABA-approved law school pursuing a JD or LLM degree
- Interest and/or background in civil rights and civil liberties
- Superior research and writing skills
- Flexible schedules possible, but a commitment of 20-40 hours/week is preferred
- Participation in law school program awarding school credits for internship or externship, since internships and externships are uncompensated

### **APPLICATION PROCESS:**

Please email a 1) cover letter, 2) resume, 3) references from either a law professor or a lawyer who supervised you in a firm/organization, and 4) a short writing sample of less than five pages, unedited by anyone else, to the Office of General Counsel at [ogcinternships@usccr.gov](mailto:ogcinternships@usccr.gov). Put your contact information and your references' telephone numbers in the body of the email. **Applications are considered on a rolling basis, but no later than August 15, 2018.** The Commission's mailing address is 1331 Pennsylvania Avenue NW, Suite 1150, Washington, D.C. 20425. Note that the building entrance is on F Street between 13<sup>th</sup> and 14<sup>th</sup> Streets NW.